

The Hong Kong Polytechnic University

Department of Computing

2009-10 Industrial Placement Programme Schedule (local jobs)

Pre-placement phase: 16 May - 30 April 2009

Month	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Activities
Jan 2009				1	2	3	4	
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	Jan. 16: Placement induction meeting Jan. 16-19: Placement programme registration Jan. 16-30: Job selection (starts immediately after registration)
	19	20	21	22	23	24	25	Jan. 19: Apply for transcript of studies from AS (processing time: 7 working days) Jan. 19-23: Resume writing skills training (the time/place to be confirmed)
Feb	26	27	28	29	30	31	1	Jan. 30: Collect transcript from AS Jan. 30: Submit resume and transcript
	2	3	4	5	6	7	8	Feb. 2-6: Interview skills training (the time/place to be confirmed) Feb. 2-6: Department reviews resumes Feb. 6: Job matching result (by email)
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28		Feb. 23 - Apr. 30: Job interview (Department will arrange this individually)

Placement phase: 18 May 2009 - 16 April 2010 (48 weeks)

Post-placement phase: 19 April - 30 June 2010

Month	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Activities
Apr 2010				1	2	3	4	
	5	6	7	8	9	10	11	
	12	13	14	15	16	17	18	
	19	20	21	22	23	24	25	Apr. 19 - May. 6: Prepare essay, resume, certificate & employer survey Apr. 19 - May. 6: Fill in student survey
May	26	27	28	29	30	31	1	
	2	3	4	5	6	7	8	May. 6: Reporting deadline
	9	10	11	12	13	14	15	
	16	17	18	19	20	21	22	
	23	24	25	26	27	28		Jun. 30: Result announcement (Tentative)

Source: <http://www2.comp.polyu.edu.hk/~csplace/Placement/schedule.pdf>